

DEPARTMENT OF THE ARMY
HEADQUARTERS UNITED STATES ARMY RECRUITING COMMAND
Fort Sheridan, Illinois 60037-6000

USAREC Regulation
No. 5-2

16 January 1986

Effective 15 February 1986
Management
INTRA/INTERSERVICE SUPPORT AGREEMENT PROGRAM

Supplementation of this regulation is prohibited.

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1. PURPOSE. This regulation prescribes policies, procedures, and instructions relating to the management of the US Army Recruiting Command (USAREC) Intra/Interservice Support Agreement Program.

2. SCOPE. This regulation is applicable to all elements of this command.

3. POLICY.

a. Support will be obtained from the nearest supplying activity which has the capability to provide the support in the most economical manner. Legal services included in support agreements will be consistent with USAREC Reg 27-2. Support agreements will be negotiated at the lowest practical level, but not below Recruiting Battalion (Rctg Bn) level.

b. All intraservice support (services provided between US Army activities) and interservice support (services provided by activities/agencies outside the US Army) being provided to USAREC activities will be documented on DD Form 1144 (Support Agreement).

c. When a support agreement is developed with a unit of a federal department/agency outside the Department of Defense (DOD) (i.e., post office, General Services Administration), the receiving activity will prepare and distribute DD Form 1144.

d. The receiving activity shall initiate negotiations by furnishing the prospective supplying activity a written statement of requirements in the form of a draft support agreement, or a letter, which shall include cost analysis calculations.

e. All applicable categories of support will be included in support agreements and will be annotated to indicate whether each specific category is or is not reimbursable (i.e., common service, reimbursable, nonreimbursable). Such annotations will be included in the "Attachment of Specific Provisions" or annexes as appropriate.

f. Civilian personnel support agreements will conform to the special requirements below:

(1) Be consistent with AR 690-200, chapter 254 (subchapter 3-1 provides specific guidance on interagency support agreement).

*This regulation supersedes USAREC Regulation 5-2, 8 March 1983.

This regulation has significant changes throughout.
Therefore, individual paragraphs are not indicated.

(2) Be required for civilian personnel services between USAREC activities and non-Operations and Maintenance, Army funded activities (i.e., US Army Materiel Command, Corps of Engineers, and other DOD activities). Civilian personnel services will be listed under support category "AC." A copy of the servicing agreement or a detail of the services provided will be included as an annex.

(3) All intraservice (intra-Army) and interservice civilian personnel servicing agreements require annual reviews as prescribed by AR 690-200, chapter 254. All other support agreements require triennial reviews or at midpoint of the agreement if the term of the agreement is more than 3 but less than 6 years.

(4) All new civilian personnel servicing agreements will conform to the requirements of AR 690-200, chapter 254, and will require approval of HQ USAREC, Civilian Personnel Office, ATTN: USARCPA-C, prior to implementation.

g. USAREC activities will review each new or updated agreement, applicable to that element of command, to ensure each required category of support is provided in the agreement. All support agreements with the exceptions noted in subparagraph 3e, will be reviewed at least once every 3 years, or at midpoint of the agreement if the term of the agreement is more than 3 but less than 6 years.

h. A list of on hand equipment requiring supply/maintenance support (i.e., office equipment, typewriters, calculators, and furniture) will be attached to the support agreement request. The equipment list will be updated each time an item of equipment requiring maintenance support is added to or dropped from the on hand inventory. All updates will reference the date of the list being updated. New lists will state: "This equipment list supersedes all previous lists." The list or adjustment thereto, should include the following information:

- (1) Nomenclature.
- (2) Quantity.
- (3) Make, model, and serial number, if applicable.

(4) General Services Administration vehicles, rented/leased equipment, and mission unique equipment delineated in AR 37-49, subparagraph 4d (e.g., advertising displays), will not be included on the equipment list.

i. Equipment will not be repaired commercially until the following procedures have been accomplished:

- (1) The supporting installation identifies, in writing, why they cannot provide maintenance support.
- (2) Possibilities of other activities providing the support on a nonreimbursable or reimbursable basis have been explored.

j. The Headquarters Commandant (HQ Comdt) is the interservice support coordinator (ISC) for HQ USAREC. Logistics chief of the US Army Recruiting Support Command (RSC) and each Recruiting Brigade (Rctg Bde) will designate an ISC, and will furnish HQ USAREC, ATTN: USARCRM-LO-FS, the ISC name, grade, office symbol, and AUTOVON number.

k. All levels of the command will make a specific effort during negotiations and/or reviews with host installations to include all nonreimbursable base operations support or other nonreimbursable support agreed to in the support agreement, in order to set forth in one document all support being received from a host installation.

l. Commanders will initiate a request to supporting installations for an annual/triennial review 120 days prior to the agreement anniversary or termination date. USAREC Fm 423 (Register of Support Agreements) and instructions (see appendix A) will provide the necessary suspense system to control and manage the required reviews.

m. Formal requests to supporting installations for revisions will be made when review of support agreements reveals that a category of support is indicated as nonreimbursable when, in fact, guidance requires it to be reimbursable or vice versa. Particular attention to this situation must be accomplished in time for concerned commanders to include the requirement in the budgeting cycle.

n. Rctg Bn will retain on file, one copy of all support agreements.

o. Rctg Bde will have on file, one copy of all support agreements for their Rctg Bde and their subordinate activities.

p. Disagreements or refusals of a potential supplier to provide support which cannot be resolved at local level will be fully documented and forwarded to the next higher command level for assistance or resolution. The support agreement shall be prepared but shall exclude the area of disagreement.

4. RESPONSIBILITIES.

a. HQ USAREC intra/interservice support program manager shall encourage the use of intra/interservice support agreements by HQ USAREC, Rctg Bde, and Rctg Bn to increase this command's overall effectiveness and economy. The program manager shall exercise staff supervision over Rctg Bde involved in the Defense Regional Interservice Support (DRIS) Program, and ensure that all elements of this command adhere to procedures contained in DOD 4000.19-R and this regulation.

b. The Rctg Bde ISC administers, manages, directs, coordinates, and plans intra/interservice support programs for Rctg Bde and Rctg Bn in accordance with DOD, Department of the Army, and USAREC regulations and directives.

c. HQ Comdt (HQ USAREC), US Army RSC, and Rctg Bde will forward one copy of all approved support agreements to HQ USAREC, ATTN: USARCRM-LO-FS.

5. COST ANALYSIS.

a. Cost analysis is required prior to finalizing support agreement negotiations and becomes part of the approved agreement (exceptions to conducting cost analysis are outlined in AR 11-28, subparagraph 1-3d). Rationale for cost analysis is also required in the support agreement for audit purposes.

b. The ISC will conduct cost analysis by utilizing calculated cost analysis data from MODEST (see appendix B).

c. For support categories not included in MODEST the following sources should be contacted or used for assistance:

- (1) Post comptroller.
- (2) Post contracting officer.
- (3) Data from other support agreements.
- (4) Data from local media, business, or jobber.
- (5) Addressing any other medium available.

6. REPORTS.

a. USAREC Fm 423.

- (1) USAREC Fm 423 is a fiscal year report beginning 1 October and ending 30 September.
- (2) USAREC Fm 423 will be used to prepare the Register of Support Agreement Report.
- (3) USAREC Fm 423 will be prepared by the following:
 - (a) HQ Comdt, HQ USAREC.
 - (b) US Army RSC.
 - (c) US Army Rctg Bde.

(4) Two copies of this report will be forwarded to arrive at HQ USAREC, ATTN: USARCRM-LO-FS, not later than 10 October following the end of the reporting period.

b. DRIS quarterly report.

- (1) The quarterly report will be prepared by the following:
 - (a) HQ Comdt, HQ USAREC.
 - (b) US Army RSC.
 - (c) US Army Rctg Bde.

- (2) The quarterly report will be submitted in the following format:

COLUMN 1: Supplier's name, address, and DOD Activity Address Code (DODAAC).

COLUMN 2: Agreement number.

COLUMN 3: Receiver's name, address, and DODAAC.

COLUMN 4: Agreement value.

COLUMN 5: Budget savings.

COLUMN 6: Avoidance savings.

Identify split/shared savings to DODAAC of interservice supplier and receiver. Savings must be indicated in columns 5 or 6, or both, since there must be an economic basis for support agreements. Reporting elements will also provide an estimate of the number of existing intra/interservice support agreements and their value remaining to be recosted.

- (3) The quarterly report will be forwarded to arrive at HQ USAREC, ATTN: USARCRM-LO-FS, not later than the 10th day following the quarters close.

7. MEMORANDA OF AGREEMENT OR MEMORANDA OF UNDERSTANDING.

a. The memoranda of agreement (MOA) or memoranda of understanding (MOU) is the basic document which outlines host supported activity relationships not already directed by tables of organization and equipment or tables of distribution and allowances (TDA) mission or regulation. Normally, the MOU will serve as the standard for major Army command (MACOM) relationships between lower echelon host units, and support and supported activities. Consequently, when an MOU is necessary, it will be developed at HQ USAREC level.

b. The MOU or MOA is an enclosure to DD Form 1144, when such agreement exists. In all cases where any support agreement exists, whether a basis rests in a MOU or MOA developed at a MACOM level or not, such as local retail the interservice agreements, and resources are provided by virtue of such an agreement on a recurring basis, then the agreement will be documented on DD Form 1144, and savings will be computed, recorded, and reported under the provisions and procedures of DOD 4000.19-R and this regulation.

8. JOINT INTERSERVICE RESOURCE STUDY GROUP (JIRSG). The ISC will represent their command at JIRSG meetings held for the purpose of identifying new/increased economic savings opportunities. The ISC shall:

- a. Participate in DRIS studies when requested by JIRSG chairman.
- b. Attend JIRSG meetings and submit reports as requested by the JIRSG chairman.
- c. Serve on study committees as the JIRSG chairman requires.
- d. Appoint others to serve on study committees as required.

9. MODEL ORGANIZATION DESIGNED TO ESTIMATE STANDARD TARIFFS (MODEST).

a. The twelve support categories listed in appendix B will be used as a guide for developing avoidance savings during negotiations.

b. MODEST avoidance savings will be used whenever a supplier or receiver fails to negotiate or provide savings estimate.

- c. Background information on MODEST is contained in appendix E.

10. REFERENCES.

- a. AR 5-8 (Host-Supported Activity Relationships (Intraservice)).
- b. AR 5-9 (Intraservice Support Installation Area Coordination).
- c. AR 5-16 (Army Supplement to Defense Regional Interservice Support (DRIS) Regulation (DOD 4000.19-R)).

- d. AR 11-22 (Mutual Support and Equipment Sharing Program).
- e. AR 11-28 (Economic Analysis and Program Evaluation for Resource Management).
- f. AR 37-49 (Budgeting, Funding, and Reimbursement for Base Operations Support or Army Activities).
- g. AR 37-100-XX (The Army Management Structure (AMS)) (XX indicates fiscal year).
- h. AR 690-200 (General Personnel Provisions).
- i. DOD 4000.19-R (Defense Regional Interservice Support (DRIS) Regulation).
- j. USAREC Reg 27-2 (Legal Services Support for USAREC).

The proponent agency of this regulation is the Office of the Director of Resource Management & Logistics. Users are invited to send comments to the Cdr, HQ USAREC, ATTN: USARCRM-LO-FS, Ft Sheridan, IL 60037-6140.

FOR THE COMMANDER:



ROBERT L. PHILLIPS
Colonel, GS
Chief of Staff

D. A. HARRISON
Colonel, GS
Director, Personnel & Administration

DISTRIBUTION:
B

APPENDIX A**USAREC FM 423 PREPARATION**

A-1. Line and column entries of USAREC Fm 423 will be completed as follows:

a. Column a, "USAREC Supported Activity." Enter the activity receiving the support or service according to the terms of the agreement.

b. Column b, "Agreement Number." Enter the number assigned to the agreement. Agreements which have been canceled or terminated since the last report will also be listed with an appropriate remark in column j.

c. Column c, "Supporting Installation (Host)." Enter the activity supplying the support or service according to the terms of the agreement.

d. Column d, "Effective Date (Block 3)." Enter the ordinal date shown in block 3 of DD Form 1144.

e. Column e, "Termination Date (Block 4)." Enter the termination date shown in block 4 of DD Form 1144.

f. Column f, "Date of Last Review or Revision." Enter the date of either the last annual or triennial review (intra-Army civilian personnel agreements still require annual reviews), the last revision, or leave blank, as indicated below:

(1) The date of the last review applies if the agreement total effective period exceeds the review interval (1 or 2 years as applicable), and the applicable review period has lapsed since the effective date or a previous review.

(2) The date of the last revision applies if the agreement has been revised since the agreement effective date or the last review, but before the next review date.

(3) Leave blank if neither conditions of (1) and (2) apply.

(4) A correct determination may be made by observing the checkmark in block 1, and the finalizing dates in blocks 13b and 14b of DD Form 1144 which should be posted for each review or revision.

g. Column g, "Review Due Date." Enter the date the review is required. Applies if agreement effective period, or period from the last review to termination date, exceeds the review interval.

h. Column h, "Category of Support (Reimb)." Enter categories of support corresponding to those in the "Attachment of Specific Provisions," or annexes to DD Form 1144 which are reimbursable by the receiver to the supplier.

i. Column i, "Category of Support (Nonreimb)." Enter categories of support corresponding to those in the "Attachment of Specific Provision," or annexes to DD Form 1144 which are not reimbursable to the supplier.

j. Column j, "Remarks." Enter appropriate remarks in explanation and/or clarification of any column and/or expected or current action taken concerning the support agreement; e.g., enter such statements as "superseded by" followed by new agreement number; "added categories," followed by newly included category codes.

k. Plain bond paper, depicting alphabetical columns, may be used to continue support agreement listings.

A-2. USAREC Fm 423 will be kept up-to-date by the preparing headquarters, all during the report period and completely reflect, day-by-day, the current status of all support agreements.

REGISTER OF SUPPORT AGREEMENTS
(For use of this form see USAREC Reg 5-2)

PERIOD ENDING
1 Oct 84 - 30 Sep 85

REQUIREMENT CONTROL SYMBOL
RCS USARCRML 27

TO Commander
US Army Recruiting Command
ATTN: USARCRM-LO-FS
Ft Sheridan, IL 60037-6140

FROM HQ, USA 5th Recruiting Brigade (SW)
PO Box 8277, Wainwright Station
San Antonio, TX 78202-0277

L I T E M	USAREC Supported Activity a	Agreement Number b	Supporting Installation (Host) c	Effective Date (Block 3) d	Termination Date (Block 4) e	Date of Last Review or Revision f	Review Due Date g	Category of Support		Remarks j
								Reimb h	Non- Reimb i	
1.	Albuquerque Rctg Bn	FB4469-83278 -004	1606 Air Base Wing, Kirtland AFB	0983	1089		0986	AO BQ BU MM MN MS SY	AD AG AJ AV MY SN SS	
2.	Albuquerque Rctg Bn	W45ADM-81260- 203	Ft Bliss	0981	0987	0384		ST SN	AD AJ AK AO AY BV MM MN MS MY SY	

APPENDIX B
MODEST COST DATA

<u>DRIS CODE</u>	<u>DESCRIPTION</u>	<u>RATE PER PERSON</u>
AB	FAO	338.00
AC	CPO	364.13
AD	Legal	254.00
AG	Purchasing and contracting	232.00
AJ	Housing referral (ONLY)	472.59
AO	Transportation (household goods ONLY)	491.27
AV	Education services	33.21
AY	Administrative services	70.45
BB	Safety	21.42
BF	MILPO	433.70
BG	EEO	17.94
BU	Self service supply	94.01

APPENDIX C

DD FORM 1144 PREPARATION

C-1. DD Form 1144 will be prepared in accordance with DOD 4000.19-R and this regulation.

C-2. DD Form 1144 will be prepared anytime support is provided on a recurring basis. Agreements are required whether or not the support is financed by the receiver.

C-3. Budget or avoidance savings are required in a support agreement. Any reduction in expense, time, labor, or material which may be expressed in dollars, will be considered as a savings. Savings to an approved budget plan will be considered a budget savings. Any reduction to future budget requirements due to a support agreement will be considered as avoidance savings. As a rule, budget savings may be achieved only in the first year that an agreement is in effect. Succeeding year budgets are reduced by the amount saved and result in a budget avoidance; thus, an avoidance savings.

C-4. The receiving activity will initiate action on an agreement by furnishing the prospective supplying activity with a written statement of requirements in the form of a (draft) support agreement or a letter of request. Potential costs will be negotiated between supplier and receiver. Receivers will investigate all possible avenues of support to ensure that the most economical means is to be used.

C-5. Agreements can be negotiated for any specific period not to exceed 6 years. A joint review will be conducted every 3 years, or at the midpoint for agreements negotiated for a period of less than 6 years and greater than 3 years.

C-6. Block 1, "Document Identifier." Identifies the type of transactions being processed. The "New" block will be marked when a newly established agreement is submitted, or whenever an agreement that has been terminated due to expiration of the 6-year limit or less is renegotiated. A new agreement number will be assigned in block 3, and the old agreement number, if appropriate, will be entered in block 3a. The "Review No." block will be marked whenever an agreement is reviewed without major changes or modification. The "Revision No." block will be marked whenever an agreement is significantly modified, changed or revised. The "Termination" block will be marked only if mutually agreed to by both receiver and supplier. Termination date will be shown in block 4.

C-7. Block 2, "Supplier." Identifies the activity who will provide the support, the supplier. Enter the office symbol, ZIP Code or Army Post Office/Federal Post Office number and geographic area code. Block 2a identifies the supplying activity's MACOM. Block 2b identifies the supplying activity's subordinate command code.

C-8. Block 3, "Present Agreement Number." Provides a means of identifying specific agreements through a numbering system. The numbering system consists of the supplying activity's DODAAC, ordinal date, and a serial number. Ordinal date will be the effective date of the agreement, unless otherwise specified in block 10. The ordinal date consists of a two-digit calendar year plus the three-digit julian date. The serial number is a three-digit number assigned by the supplying activity in numerical sequence for each succeeding agreement. Block 3a identifies a previous agreement that was terminated due to expiration or revision.

C-9. Block 4, "Termination Date." Provides the termination date of the agreement. The date consists of four digits, two for the month and two for the year.

C-10. Block 5, "Receiver." Identifies the receiving activity. Enter the complete mailing address including the office symbol, ZIP Code or Army Post Office/Federal Post Office number and geographic area code. Block 5a contains the receiving activity's DODAAC/FEDSTRIP Number. Block 5b provides MACOM code of the receiver; USAREC's MACOM is HQDA (W74V70). Block 5c contains the receiver's subordinate command code; code for HQ USAREC is W52R7R. When any element of USAREC is the receiver, W74V70 will be entered in block 5b and W52R7R will be entered in block 5c.

C-11. Blocks 6a through 6d, "Support Agreement Resource Summary." Used by the supplier to identify manpower and additional costs required to provide support provisions.

C-12. Block 7, "Savings Accrued/Costs Incurred/Man Years Saved/Expended to Federal Government." Used to identify savings incurred and work years saved or expended. Negotiations between the supplier and receiver determines how savings, either budget or avoidance, are shared. USAREC avoidance savings cost model, MODEST (appendix B), will be used as a guide for developing avoidance savings during negotiations. Savings agreed to during the negotiations process may be higher or lower than savings figures listed in MODEST. MODEST costs are usually based on population served

and must be multiplied by the number of members within the activity being served to attain an avoidance estimate. MODEST avoidance savings will be used whenever a supplier or receiver fails to negotiate or provide a savings estimate. An economic analysis is required only for each category of support service valued at \$50,000 or more. Savings valued at less than \$50,000 require only that methodology used to establish the savings be attached to the interservice support agreement, for audit purposes.

C-13. Block 8, "Funding and Reimbursement Arrangement." Contains specific funding and reimbursement provisions to include the mode and documents being used in making reimbursements. Addresses of financial agencies involved will be included in this block.

C-14. Block 10, "Remarks." Used for remarks. Exception to general provisions in block 9 will be addressed in this section. As an attachment, number and type of equipment being supported is also identified in this section. Unit strength, physical location, manpower transfer, or loans and funding data may also be entered in this section. Enter the statement: "This agreement has been reviewed and no change is required," if such is the case.

C-15. Blocks 11 and 12, "Comptroller Concurrence." Used for concurrence of receiving and supplying activities comptroller or financial manager (for HQ USAREC and Rctg Bde use only).

C-16. Block 13, "Typed Name and Organization of Supplier Approving Authority." As supplier, this block will be approved at the local installation level unless MACOM requires that certain agreements be reviewed and/or approved at MACOM level.

C-17. Block 14, "Typed Name and Organization of Receiver Approving Authority." As receiver, this block will be signed by the commander, or an individual designated by the commander, as having approving authority. The HQ Comdt, HQ USAREC, or his or her designated representative, will sign for HQ USAREC. Signatures indicate that a complete review of the support agreement has been made, and the agreement is in accordance with regulatory guidance.

APPENDIX D

SUPPORT AGREEMENT CHECKLIST
(For use of this form see USAREC Reg 5-2)

	YES	NO
1. Has block 1 been annotated to indicate new, review no., revision no., or termination?	<u>X</u>	<u> </u>
2. For agreements where block 1 indicates review no., have blocks 2, 2a, 2b, 3, 4, 5, 5a, 5b, 5c, 6, 9, 11, 12, 13, 13a, 13b, 14, 14a, and 14b been completed? If there are no changes when the agreement is reviewed, enter proper statement in block 10 in accordance with DOD 4000.19-R, chapter 3, paragraph D.100.	<u>X</u>	<u> </u>
3. For agreements where block 1 indicates revision does block 3a have the previous agreement number (as applicable), and does block 3 have a new number (as applicable)?	<u>X</u>	<u> </u>
4. Do blocks 2, 2a, and 2b contain the full official unit designation of the supplying activity and its mailing address, DODAAC, major command code, and subordinate command code?	<u>X</u>	<u> </u>
5. Does block 4 have a numerical date (i.e., Jan 1986 - <u>0186</u>)?	<u>X</u>	<u> </u>
6. Does block 5 contain full official unit designation of the receiving activity and its mailing address?	<u>X</u>	<u> </u>
7. Does block 5a contain the DODAAC of the unit supported?	<u>X</u>	<u> </u>
8. Does block 5b contain the DODAAC of the receiving major command (W74V70)?	<u>X</u>	<u> </u>
9. Does block 5c contain the DODAAC of the receiving subordinate command code (W52R7R)?	<u>X</u>	<u> </u>
10. Does block 6, column a, contain the category code for each type of support being provided?	<u>X</u>	<u> </u>
11. Does block 6, column b, contain the estimated supplier work years to the nearest tenth of a man year?	<u>X</u>	<u> </u>
12. Does block 6, column c, contain the estimated cost for each category code in which support is to be provided on a nonreimbursable/reimbursable basis?	<u>X</u>	<u> </u>
13. Does block 6d, contain appropriate receiver data when applicable?	<u>X</u>	<u> </u>

	YES	NO
14. Do blocks 7a through 7d contain an estimated savings/costs incurred/man years saved/expended to the Federal Government? Does block 7a contain net budget/avoidance savings entry? If budget savings (funded level reductions) are included in block 7a, an entry must be made in block 8. If no entry is made in block 8, the savings listed in block 7a will be considered avoidance savings (cost avoidance) and credited to the receiver for the base operations efficiency goal. If no allocation of net savings (budget and/or avoidance) in block 7, shared savings is made in block 8 between supplier and receiver.	<u>X</u>	<u> </u>
15. Does block 8 contain the funding and reimbursement arrangements?	<u>X</u>	<u> </u>
16. Does block 9 contain the appropriate information in the blank spaces, as set forth in DOD 4000.19-R, chapter 3?	<u>X</u>	<u> </u>
17. Does block 10 contain a list of attachments (i.e., manpower annex, facilities annex) and any others as applicable (i.e., civilian personnel servicing agreements, etc.)? A distribution list must be identified in block 10.	<u>X</u>	<u> </u>
18. Are blocks 11 and 12 signed by the appropriate comptroller/financial managers?	<u>X</u>	<u> </u>
19. Do blocks 13, 13a, and 13b contain name and organization of the approving authority, signature, and date for the supplier?	<u>X</u>	<u> </u>
20. Do blocks 14, 14a, and 14b contain name and organization of the approving authority, signature, and date for the receiver?	<u>X</u>	<u> </u>

APPENDIX E

MODEST HISTORY

Logistics Division requested Management and Force Structure Division to assist in the development of a model organization which would represent the manpower and funds required by the command to perform base support functions. This cost model would be used to compute alternate (in house) costs for functions currently being provided by interservice support agreements.

MODEST has been prepared to assist logistics and controller personnel in preparing accurate and consistent DRIS cost estimates. The first phase of MODEST estimated cost factors which represent the basic support category areas of DRIS. A hypothetical support organization was organized to provide six major areas and six minor areas of support. This hypothetical support organization called MODEST was staffed by HQ USAREC, Force Structure, and was based on traditional Army regulatory guidance. In addition, a second MODEST study consisting of site visits to Headquarters, US Army Depot Systems Command and Letterkenny Army Depot examined the same types of support provided to USAREC through the Army Industrial Fund Accounting Systems. This data was based on historical and statistical sources and the use of regression and correlation analysis. DRIS costing rates for depot tenants was obtained and compared with the USAREC staffed MODEST organization. To obtain accurate commandwide DRIS rates, the cost factors are general in nature, and are intended to be a bridge between the very detailed information found in Resource or Cost Factor Handbooks and the more aggregate information generally present on DRIS agreements. The MODEST data is intended to provide users of DRIS cost factors to make an informed assessment as to the appropriateness of various basic DRIS charges and costs claimed by supporting agencies to Rctg Bde, Rctg Bn, Recruiting Company or Recruiting Stations. The MODEST cost models can be used as a yardstick to provide commanders with an additional tool to negotiate DRIS agreements. The cost factors can be used in developing cost estimates when precise data is not available. Rates shown in MODEST are average guidelines; detailed rates pertaining to special circumstances and local situations should be developed as time and manpower permit. These MODEST factors can also be modified for future years inflation using economic analysis techniques. Since most traditional Army cost guidance contains cost factors which do not apply to TDA; and USAREC is a unique TDA command, the MODEST concept for costing will be used in DRIS applications.

MODEST cost data for twelve support categories are shown in appendix B.